

# How To Accessing Report Cards/Timetables

## 1. Log into The MyEdBC website

<https://www.myeducation.gov.bc.ca/aspen/logon.do>

### a. Enter your **Login ID** and **Password**

- i. Login ID is the student's pupil number which will be 6 or 7 numbers in length)

ii. use the password you used the last time you logged on.

Forgot your Password, see the Cheat Sheet Help, I Forgot My Password

\*Please remember if we have created a temporary password for you, you will be prompted to reset your password and set a security question

#### Password Requirements

- Minimum length is 8 characters
- At least one number and one symbol that isn't a letter or number
- At least one capital and lowercase letter
- Password cannot contain login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

MyEducation BC Prod

Login ID

Request an account

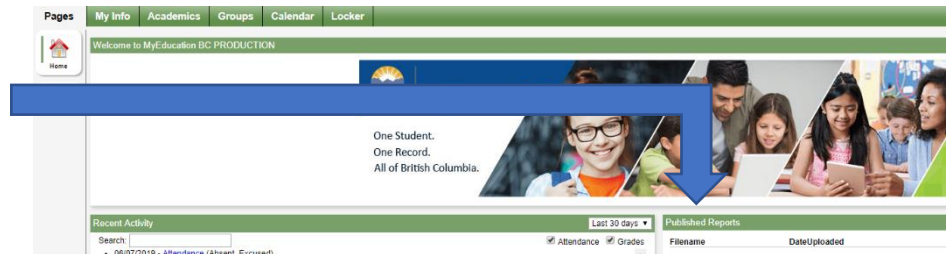
Password

I forgot my password

Log On

## 2. Report Cards

- Report cards will be available to download on February 2, 2024.
- Your report card will appear under the Published Reports heading.
- A hyperlink will connect you to a PDF of your report card.
- You can view, print or save your report card.
- We recommend you print and save a copy of the PDF for future reference.
- Report cards will only be available for 3 weeks for viewing, downloading or printing.
- We recommend creating a folder in your google drive with each report card from gr 9-12.
- You will receive an email that it has been published to the portal.



## 3. Timetables

- Click on the MyInfo tab
- Click Current Schedule on the side tab.

